

## **Committee Report of Resources Committee Meeting via MS Teams February 14, 2023**

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**Present:** Ebony Logins, Trustee (Committee Chair)  
Amanda Dowhy, Trustee (Committee Member)  
Trudy Spiller, Trustee (Committee Member) - virtual  
Russ Chipps, Trustee - virtual  
Paul Block, Acting Superintendent & CEO  
Harold Cull, Secretary-Treasurer  
Ed Berlando, STA  
Trudy Court, CUPE - virtual  
Ceilidh Deichmann, SPVPA  
Melissa Da Silva, SPEAC - virtual

**Staff:** Stanley Joyce, IT  
David Lee-Bonar, Assistant Secretary Treasurer - virtual  
Mhairi Bennett, Manager, Minor Capital  
Sue Grundy, Manager, Executive Operations

### **1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES**

*The meeting was called to order at 6:08 pm by the Committee Chair, who acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)*

### **2. COMMITTEE REPORT**

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated January 10, 2023, at its Public Board Meeting dated January 24, 2023.

### **3. PRESENTATIONS**

### **4. BUSINESS**

- 4.1 2023/24 District and School Fees: - Paul Block/Harold Cull
- a) SD62 ADULT Learning Fee Schedule
  - b) Secondary Schools District Fee Schedule for 2023/24
  - c) Middle Schools District Fee Schedule for 2023/24
  - d) Academy Programs – proposed Fee Schedule for 24/25
  - e) International Program Fees for 24/25
  - f) Transportation Program Fees

Staff provided an overview of the 2023/24 District and School Fees and the 24/25 International Student Program Fees to the Resources Committee and answered several questions on specific fees being proposed. The Committee supported the following motion going forward to the Board for their review and consideration.

**Recommended Motion:** That the Board of Education of School District 62 (Sooke) approve the District and School Fees for the 2023/2024 school year as presented at the Resources Committee meeting of February 14, 2023.

4.2 Minor Capital Update – Mhairi Bennett

Mhairi Bennett provided an update to the Resources Committee on facilities work completed from April 1 to December 31, 2022, in the Minor Capital Plan and the Annual Facilities Grant Projects. The Resources Committee and District staff also thanked Mhairi for her work and dedication to the Minor Capital Program over the last several years and wished her well in all future endeavors.

4.3 22/23 Q2 Financial Forecast – David Lee-Bonar

David Lee-Bonar provided a 22/23 Q2 Financial Forecast to the Committee outlining the estimated year-end financial position of the District. It is estimated that the District will end the fiscal year with a deficit of \$613,974 and financial reserve of \$1.851 m or 1.27% of the operating budget. Staff will continue to manage this year's budget and will complete the Q3 forecast in May 2023. Once the Q3 forecast is completed, staff will provide an update to the Committee.

4.4 2022/23 Amended Budget – David Lee-Bonar

David Lee-Bonar discussed the 2022/23 Amended Budget with the Resources Committee. The amount of \$188,486,324 is an increase of \$16,917,423 from the amount previously approved by the Board of Education on May 24, 2022. The Committee asked several questions pertaining to the changes to the budget for the Board of Education consideration at the end of the month and supported the following motion going forward.

**Recommended Motion:** That the Board of Education of School District 62 (Sooke) give first, second and third readings to the 2022/23 Amended Annual Budget Bylaw specifying a total budget of \$188,486,324.

4.5 2023/24 Budget Development – Harold Cull

The budget process for the 23/24 fiscal year has begun. The Board of Education has approved the budget principles, assertions and timeliness, and work on the operational plan and budget estimates are ongoing. Staff discussed the revised estimate forecast for 23/24 and the anticipated impacts on the budget. The Committee also discussed the draft operational plan projects being proposed for next year and provided input on these projects. Some of the common themes that the Committee supported centred around employee supports, SOGI, and student voice and choice.

**5. ADJOURNMENT AND NEXT MEETING DATE:** March 8, 2023