

## **Committee Report of Resources Committee Meeting via MS Teams June 14, 2022**

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**Present:** Ravi Parmar, Trustee (Acting Committee Chair)  
Wendy Hobbs, Trustee (Committee Member)  
Bob Phillips, Trustee (Committee Member)  
Harold Cull, Secretary-Treasurer  
Farzaan Nusserwanji, Executive Director, IT  
Ceilidh Deichmann, SPVPA  
Ed Berlando, STA  
Trudy Court, CUPE  
Nicole Gestwa, IT

### **1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES**

*The meeting was called to order at 6:01 pm by the Acting Committee Chair, Ravi Parmar acknowledging that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)*

### **2. COMMITTEE REPORT**

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated May 10 2022 at its Public Board Meeting dated May 24, 2022.

### **3. PRESENTATIONS**

### **4. BUSINESS**

#### **4.1 23/24 Major Capital Plan Submission – Harold Cull**

Harold Cull provided an overview of the 23/24 Major Capital Plan Submission and the District's priorities for the next five years. The Committee discussed the use of portables in the District and the need to replace some of the older portables even though they will be needed for future growth. The Committee also discussed other mitigation strategies that may be required (split schedules at schools) due to the likely approval timelines of government. The proposed partnership with the Pacheedaht First Nation to create a K-12 campus in Port Renfrew to better meet the educational and recreational needs of the community was discussed. It was confirmed that the District's Minor Capital submission is due to the Ministry by September 30, 2022.

**Recommended Motion: That the Board of Education of School District 62 (Sooke) approve the 23/24 Major Capital Plan submission as presented to the Resources Committee on June 14, 2022.**

#### 4.2 Business Continuity Plan (BCP) – Farzaan Nusserwanji

Farzaan Nusserwanji provided an update to the Resources Committee on the status of the Business Continuity Plan and supporting materials and the Committee provided feedback. The Committee asked staff a number of questions regarding the BCP and how it would be implemented. The Committee asked its partner groups to discuss the BCP with their executives and to bring any questions or concerns to the Resources Committee Meeting scheduled for September 13, 2022. The Committee also discussed the need to create a Board policy and regulation to ensure the BCP is maintained and updated on a regular basis. The Committee supported the following motion for the Board of Education’s consideration.

**Recommended Motion:** That the Board of Education of School District 62 (Sooke) develop a Business Continuity Plan (BCP) Policy and Regulation in the fall of 2022 to ensure that the BCP is maintained and updated on an annual basis.

#### 4.3 Design Principles for Capital Projects – Harold Cull

The Resources Committee reviewed the final version of the design principles prior to them going forward to the Board of Education for review and consideration. The Committee discussed the consultation process and the widespread input that was received throughout the process. The Committee would like to see “innovative” added to Principle 6 and that the finalized principles be provided to the students participating in the Student Forum to close the feedback loop.

The Committee supported the principles going forward for consideration to the Board of Education.

**Recommended Motion:** That the Board of Education of School District 62 (Sooke) approve the design guiding principles, reflective of the voices of our students, partners, Indigenous nations, and community for capital projects, as presented to the Resources Committee on June 14, 2022. Furthermore, that the principles be reviewed every 3 years.

#### 4.4 District Facility Bookings – Harold Cull

After much internal discussion, the District has made the decision to not renew the agreement with Westshore Parks and Recreation (WSPR) regarding its management of facility bookings for our Belmont and Royal Bay families. WSPR has provided great service to the District for many years and the decision to bring this work in-house is another example of the District’s maturation process.

Beginning in September 2022, SD 62 will make its own bookings through the Book King Facility Scheduling Software. There will be limited facilities that will continue to be booked by WSPR and the City of Langford and these facilities will be clearly indicated on the District’s website. The Edward Milne Community School Society will continue to book facilities for the Milnes Landing family of schools.

### 5. **ADJOURNMENT AND NEXT MEETING DATE:** September 13, 2022