

Committee Report of Resources Committee Meeting via MS Teams May 10, 2022

Present: Bob Beckett, Trustee (Committee Chair)
Bob Phillips, Trustee (Committee Member)
Dianna Seaton, Trustee (standing in for Trustee Hobbs)
Scott Stinson, Superintendent & CEO
Harold Cull, Secretary-Treasurer
Michele MacIntosh, SPEAC
Ed Berlando, STA
Trudy Court, CUPE

Staff: Windy Beadall, District Principal, Capital Construction
David Lee-Bonar, Assistant Secretary-Treasurer
Mhairi Nicolson, Manager, Minor Capital Construction
Randy Cobb, Manager, Transportation
Pete Godau, Director, Facilities
Steve Tonnesen, IT

1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES

The meeting was called to order at 6:00 pm by the Committee Chair, Bob Beckett acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

2. COMMITTEE REPORT

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated April 10, 2022 at its Public Board Meeting dated April 24, 2022.

3. PRESENTATIONS

3.1 Heathy Schools, Healthy People (HSHP): Potential Capital Partnerships – Cindy Andrew
Staff have been working with the HSHP regional network to identify potential partnerships for capital expansion/addition projects. The HSHP table (Cindy Andrew, Dalyce Dixon and Scott Bradford) presented to the Committee on possible partnerships that the Board may consider including in their June 2022 Capital Plan submission. The presentation was well received and the Committee looks forward to reviewing some of the initial details of potential partnerships at their June meeting.

4. BUSINESS

4.1 21/22 Quarter 3 Financial Forecast - David Lee-Bonar
David Lee-Bonar provided an overview of the 21/22 Quarter 3 financial position of the District to the Resources Committee. The forecasted pressure for this year is \$350,000 although the Q3 forecast is

historically understated and the District may end the year in a stronger financial position than forecasted. With this forecasted deficit amount, the year end financial reserve amount is estimated to be \$3.022 m or 2.29%.

Using the multi-year budget to inform the financial decisions of the District (guiding budget principle), staff are recommending that the additional reserve above the 2% policy amount (\$386,000) be retained and used to address future year pressures due to inflation and predicted opening of new schools.

The Committee discussed the forecast and supported the following motion going forward to the Board of Education.

Recommended Motion: That the Board of Education of School District 62 (Sooke) approve the one-time increase of the financial reserve to an amount of not greater than 3% as at June 30, 2022.

4.2 23/24 Capital Plan & Long-Range Enrolment Estimate – Windy Beadall/Harold Cull

Staff continue to develop the data required to determine the 23/24 Capital Plan priorities. The Committee reviewed the long-range enrolment estimates up to 2036, including the amount of deficient seats the District is forecasting. The Committee reviewed the initial draft of project priorities and discussed various strategies to present to the Ministry of Education. Further, the Committee discussed the space needs of the District as well as the staffing levels required to support of students and the potential use of school gyms as classrooms if community gyms could be created.

4.3 AFG & Minor Capital Program Summary as at Q4 – Mhairi Nicolson

Staff provided a presentation on the minor capital projects in process to the Resources Committee. They discussed the benefit of sharing the minor capital work with the local municipalities.

4.4 Transportation's Safe Route Guiding Principles – Randy Cobb/Harold Cull

The Resources Committee discussed the limited resources (buses and drivers) facing the system and the challenges. The Committee also discussed increasing the distance/walking time from close drop off sites and a safety standard for the drop-off sites. The Resources Committee agreed to present this to the full Board of Education for consideration and debate, as transportation is a discretionary service provided by the Board of Education

4 **ADJOURNMENT AND NEXT MEETING DATE:** June 14, 2022