

Committee Report of Resources Committee Meeting of November 14, 2023 via MS Teams

Present: Amanda Dowhy, Trustee (Acting Committee Chair)
Christine Lervold, Trustee (Committee Member)
Russ Chipps, Trustee (Acting Committee Member)
Scott Stinson, Superintendent
Harold Cull, Secretary Treasurer
Paul Block, Deputy Superintendent
Ceilidh Deichmann, SVPVPA
Ed Berlando, STA
Trudy Court, CUPE
Tom Davis, SPEAC
Windy Beadall, District Principal, Capital Planning
Mhairi Bennett, Director, Facilities
David Lee-Bonar, Assistant Secretary Treasurer
Aaron Foster, Manager, Minor Capital
Sue Grundy, Manager, Executive Operations
Nicole Gestwa, IT

1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES

The meeting was called to order at 6:01 pm by the Committee Chair, who acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

2. COMMITTEE REPORT

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated October 10, 2023, at its Public Board Meeting dated October 24, 2023.

3. PRESENTATIONS

4. BUSINESS

4.1 Strategic Plan Renewal Process – Harold Cull



Staff provided a presentation on the proposed approach to update the District's current Strategic Plan as it expires in 2025. Staff have divided the work into three phases; Phase 1 is to be completed in Fall 2023 and will include conducting an environmental scan of the system; Phase 2 will be completed by Spring 2024 and will include the Board updating their vision/mission/values/beliefs; and Phase 3 will run from July 2024 to July 2025 when the remaining sections of the Strategic Plan will be updated. Partner groups are encouraged to have discussions with their Executives in order to provide feedback on the questions posed at the meeting from an educational, political, environmental and economical impacts on the system. Feedback can be provided to Sue Grundy prior to the winter break.

4.2 Quarter 1 Financial Forecast – David Lee Bonar

Staff provided an overview of the Quarter 1 financial forecast. To date staff estimate that the District will end the fiscal year with a potential accumulated surplus of \$2.181M or 1.31% of total expenditures. Further, Quarter 2 financials in February will help draft the District's Amended Budget for the Board of Education's consideration.

The Committee supported the following motion going forward to the Board for their consideration:

Recommended Motion: That the Board of Education of School District 62 (Sooke) receive the Quarter 1 Financial Forecast Report as presented at the Resources Committee Meeting of November 14, 2023.

4.3 Quarter 1 Minor Capital Update – Aaron Foster

Staff provided an update on the Minor Capital Process for the period of April to September 20, 2023, to Committee members and the Committee discussed the overall minor capital process. The Committee also discussed the challenges of the portables at EMCS from occupancy and accessibility perspectives with staff committed to correcting both.

The Committee supported the following motion going forward to the Board for their consideration:



Recommended Motion: That the Board of Education of School District 62 (Sooke) receive the Quarter 1 Minor Capital Report as presented at the Resources Committee Meeting of November 14, 2023.

4.4 Ethical Decision-Making Framework – Harold Cull

Staff have been instructed to develop an Ethical Decision-Making Framework that can be used on a regular basis to ensure decisions are made through an ethical lens of important factors. Committee members discussed the Island Health model and the approach to incorporate SD 62's Board's values into a framework to be used by the District. Staff lead the Committee through several questions to receive their input on the draft framework and partner groups are encouraged to have discussions with their Executives in order to provide feedback back to staff by the end of January.

4.5 SC'IA'NEW STEŁITKEŁ Elementary School Catchment Review – Windy Beadall

The Board had requested that District staff begin the process of re-drawing school catchment boundaries for the school district to accommodate the opening in September 2025 of the new SC'IA'NEW STEŁITKEŁ ELEMENTARY SCHOOL.

This catchment area for SC'IA'NEW STEŁITKEŁ ELEMENTARY SCHOOL will flow to Dunsmuir Middle School and then to Ecole Royal Bay Secondary. Catchment refers to your designated neighbourhood school based on your home address. The Staff and PAC affected by these changes have been notified by the Principals of the schools and can send any further thoughts to catch62@sd62.bc.ca. This is the same process followed for previous catchment changes.

The Committee supported the following motion going forward to the Board for their consideration:

Recommended Motion: That the Board of Education of School District 62 (Sooke) accept the proposed changes to the catchment area for SC'IA'NEW STEŁITKEŁ Elementary School as presented at the Resources Committee Meeting of November 14, 2023.



4.6 Garry Oaks Meadow Project – Mhairi Bennett

The Committee discussed the letter from Colin Sparks, dated October 9, 2023, requesting support from the Board of Education to create a Garry Oak Meadow adjacent to the Royal Bay Secondary School. Staff advised the Committee of the capacity challenges with this request and suggested the Board consider a one-time financial contribution as their support of the project.

The Committee supported the following motion going forward to the Board for their consideration:

Recommended Motion: That the Board of Education of School District 62 (Sooke) provide a one-time contribution of \$5,000 from surplus funds to support the Garry Oak Meadows project as requested. The funds will be provided to the City of Colwood for use on this project.

5. **ADJOURNMENT AND NEXT MEETING DATE:** December 12, 2023

